Michael Puhl v. Hackney Kidron, et al.

Notice of Removal

EXHIBIT A

iJEMS

Welcome:Public User Home (/main) Register (/register) Login (/login) Public Search (/disclaimer)



New Search Search Result ★ Case Detail ★

Case Information							
Case#	Caption	Reference File	Judgment Amt	Filed Date	Case Type/Subtype	Status	Judge
21Cl03424	MICHAEL PUHL VS. HACKNEY KIDRON			Sep/09/2021	EMPLOYMENT DISPUTE DISCRIMINATION	ACTIVE	Rita Donovan Hathaway

Parties		
Party Type	Name	Address
DEFENDANT	VT HACKNEY KIDRON	911 WEST 5TH STREET PO BOX 880, WASHINGTON, NC, 27889, USA
DEFENDANT	VT HACKNEY INC	911 WEST 5TH STREET PO BOX 880, WASHINGTON, NC, 27889, USA
DEFENDANT	HACKNEY AND KIDRON	911 WEST 5TH STREET PO BOX 880, WASHINGTON, NC, 27889, USA
DEFENDANT	ST ENGINEERING HACKNEY INC	911 WEST 5TH STREET PO BOX 880, WASHINGTON, NC, 27889, USA
PLAINTIFF ATTY	LAWRENCE D KERR	302 WEST OTTERMAN STREET , GREENSBURG , PA, 15601
PLAINTIFF	MICHAEL PUHL/AKA	352 DOGWOOD DRIVE, DELMONT, PA, 15626, USA
PLAINTIFF	MICHAEL D PUHL	352 DOGWOOD DRIVE, DELMONT, PA, USA

Case 2:21-cv-01401-NR Document 1-1 Filed 10/18/21 Page 3 of 43

Events

Action Date ▲	Action Description	Action Name	View Document
Sep/09/2021	*COMPLAINT CIVIL ACTION	*COMPLAINT CIVIL ACTION	<u>View</u>

THE COURT OF COMMON PLEAS OF WESTMORELAND COUNTY, PENNSYLVANIA CIVIL DIVISION

MICHAEL PUHL, CIVIL DIVISION) No. 3414 of 2021 Plaintiff, VS. TYPE OF PLEADING: HACKNEY KIDRON, VT HACKNEY INC., HACKNEY AND KIDRON, COMPLAINT AND ST ENGINEERING HACKNEY, INC., Defendants. Filed on Behalf of: Plaintiff FILED IN Counsel of Record: PROTHONOTARY'S OFFICE Lawrence D. Kerr PA ID #58635 302 West Otterman SEP 09 2021) Greensburg, PA 15601 724-838-7600 Chelsea N. Forbes PA ID #327275 302 West Otterman Greensburg, PA 15601 TO: HACKNEY KIDRON, VT HACKNEY INC.) 724-838-7600 HACKENY AND KIDRON, AND ST. ENGINEERING HACKNEY, INC., You are hereby notified to JURY TRIAL DEMANDED file a written response to the enclosed Complaint within twenty (20) days of service hereof or a judgment may be entered against you. ____, Esquire Lawrence D. Kerr, Esquire

THE COURT OF COMMON PLEAS OF WESTMORELAND COUNTY, PENNSYLVANIA CIVIL DIVISION

MICHAEL PUHL,) CIVIL DIVISION	
Plaintiff,)	.
) No of 202)	<u> </u>
VS.)	
HACKNEY KIDRON, VT HACKNEY INC., HACKNEY AND KIDRON,))	
AND ST ENGINEERING HACKNEY, INC.,)	
Defendants.)	

NOTICE TO DEFEND AND CLAIM RIGHTS

You have been sued in court. If you wish to defend against the claims set forth in the following pages, you must take action within twenty (20) days after this complaint and notice are served, by entering a written appearance personally or by attorney and filing in writing with the court your defenses or objections to the claims set forth against you. You are warned that if you fail to do so, the case may proceed without you and a judgment may be entered against you by the Court without further notice for any money claimed in the complaint or for any other claim or relief requested by the plaintiff. You may lose money or property or other rights important to you.

YOU SHOULD TAKE THIS PAPER TO YOUR LAWYER AT ONCE.IF YOU DO NOT HAVE A LAWYER, TELEPHONE THE OFFICE SET FORTH BELOW TO FIND OUT WHERE YOU CAN GET LEGAL HELP.

IF YOU CANNOT AFFORD TO HIRE A LAWYER, THIS OFFICE MAY BE ABLE TO PROVIDE YOU WITH INFORMATION ON AGENCIES THAT MAY OFFER LEGAL SERVICES TO ELIGIBLE PERSONS AT A REDUCED FEE OR NO FEE.

LAWYER REFERRAL SERVICE
WESTMORELAND BAR ASSOCIATION
P.O. BOX 565
GREENSBURG, PA 15601
(724) 834-8490
http://lrs.westbar.org

COURT	OF	COMMON	PLEAS	OF	WESTMORELAND	COUNTY,	PENNSYLVANIA
				CIV	IL DIVISION		

MICHAEL PUHL,) CIVIL DIVISION
Plaintiff,)) No of 2023
vs.)
HACKNEY KIDRON, VT HACKNEY INC., HACKNEY AND KIDRON,)
AND ST ENGINEERING HACKNEY, INC., Defendants.)

COMPLAINT

AND NOW COMES the Plaintiff, Michael Puhl, by and through his attorneys, Lawrence D. Kerr, Esquire, Chelsea N. Forbes, Esquire, and Tremba, Kinney, Greiner & Kerr LLC, and files the within Complaint as follows:

- Plaintiff Michael D. Puhl is a 52-year-old adult individual residing at 352 Dogwood Drive, Delmont, Westmoreland County, Pennsylvania.
- 2. Defendants VT Hackney Kidron, VT Hackney, Inc., Hackney and Kidron, and ST Engineering Hackney, Inc., are conglomerated business entities with main offices located at 911 West 5th Street, P.O. Box 880, Washington, North Carolina, 27889.
- 3. At all times relevant to this complaint, defendants regularly conducted business in Westmoreland County as

- plaintiff routinely operated and worked for defendants within his home office located in Westmoreland County.
- 4. At all times relevant to this complaint, the plaintiff was employed by defendants.
- 5. During all times relevant to this complaint, defendants jointly employed and/or controlled the plaintiff and/or acted as a common enterprise in jointly employing and/or controlling the plaintiff.
- 6. Defendants are manufacturers of a variety of emergency vehicles, beverage trailers, refrigerator trailers, and utility bodies.
- 7. Defendants own and operated manufacturing facilities located in Pennsylvania, Washington, North Carolina, Ohio, and Kansas.
- 8. On or about October 23, 2017, defendants hired plaintiff as a district sales manager.
- 9. As stated, plaintiff worked remotely from his home in Delmont, Westmoreland County, Pennsylvania.
- 10. Plaintiff's job duties included, but were not limited to:
 - a. Identifying prospective customers, following leads from existing customers, as well as attending trade shows and customer events;
 - b. Contacting new and existing customers to discuss their needs and explain how defendants' products work;

- c. Emphasizing product features;
- d. Answering customer questions;
- e. Negotiating prices and terms of sale;
- f. Preparing sales quotations and submitting orders;
- g. Collaborating with colleagues to exchange information;
- h. Following up with customers; and
- i. Staying up to date on new products.
- 11. Plaintiff's original, immediate supervisor was Richard Ball, vice president of sales and marketing.
- 12. Plaintiff worked under Mr. Ball's supervision from plaintiff's date of hire until June 20, 2019, at which time Mr. Ball resigned.
- 13. Plaintiff did not have another immediate supervisor until
 October of 2019, at which time he became a direct report of
 Mitchell Lance, whose office was located in defendants'
 headquarters in North Carolina.
- 14. Plaintiff's first face-to-face meeting with Mr. Lance was on or about November 14, 2019, at the Courtyard Marriot Hotel, at the Homestead Waterfront in Homestead, Pennsylvania.
- 15. When plaintiff and Mr. Lance went to lunch at Primanti Brothers, Mr. Lance asked plaintiff (who had been employed by defendants for two years) how old he was. Plaintiff said he was 50 years old. Mr. Lance replied that plaintiff

- "looked surprisingly good for [his] age." Mr. Lance remarked that he was "surprised at how old the sales force [is] at Hackney' and that "it [is] a concern." Mr. Lance made general remarks about his concerns about the advanced age of the sales force, including his concern that "they could all retire on me at the same time."
- 16. On or about December 5, 2019, at a sales meeting at defendants' manufacturing facility in Independence, Kansas, Mr. Lance pulled the plaintiff into a separate room and told him that "with the age of the force being so old, [he] didn't understand why Richard [Ball] didn't hire someone younger than you."
- 17. On or about the morning of December 12, 2019, while having breakfast together at a hotel near the Raleigh-Durham airport, Mr. Lance again expressed his concerns about the "aging work force of our sales team."
- 18. During a telephone conversation with Mr. Lance on or about February 10, 2020, Mr. Lance told plaintiff that he needed someone to track customer supply parts, and that he "hoped to hire someone young due the aging workforce at Hackney."
- 19. On or about March 6, 2020, while plaintiff was driving home from the Work Truck Show in Indianapolis, he spoke with Mr. Lance by telephone regarding an open sales manager position. Plaintiff broached the idea of performing both

positions. Mr. Lance replied that he would consider plaintiff's offer but needed to think about it. Mr. Lance stated that he was not sure if it would work out because he believed he needed someone full time in the open position. He further stated that he thought it would be a good idea to bring someone onboard "with youthful eyes to look at things and energize the team."

- 20. On or about March 27, 2020 (21 days after Mr. Lance's comment that he wanted to bring someone onboard "with youthful eyes"), plaintiff received a telephone call from Mr. Lance and a human resource representative. They told plaintiff he was being terminated for three reasons:
 - a. Poor sales;
 - b. He was working for another company; and
 - c. He was using company property to work for another company.
- 21. Plaintiff responded that his sales were, in fact, great, and that he had merely helped his wife temporarily with her company because her father had recently passed away.
- 22. Mr. Lance and the human resource representative responded by stating they "did not want to debate, and [they] were moving forward."
- 23. Defendants unlawfully and willfully terminated plaintiff because of his age.

- 24. Defendants' ostensible reasons for plaintiff's termination were a pretext for age discrimination.
- 25. Upon information and belief, Mr. Lance unlawfully discriminated against other employees because of their age.
- 26. On or about April 17, 2020, plaintiff filed a Charge of Discrimination with the Pennsylvania Human Relations Commission. A true and correct copy of the Charge is attached as Exhibit A.
- 27. On or about June 14, 2021, plaintiff received a Dismissal and Notice of Rights from the Equal Employment Opportunity Commission, adopting the findings of the Pennsylvania Human Relations Commission. A true and correct copy is attached as Exhibit B.
- 28. It should be noted that plaintiff never received a determination from the Pennsylvania Human Relations

 Commission but files this timely complaint within the 90 days allotted by the EEOC Dismissal and Notice of Rights correspondence.

COUNT I: Discrimination and Wrongful Discharge in violation of the ADEA

- 29. The previous paragraphs are incorporated by reference.
- 30. Plaintiff brings this claim under the Age Discrimination in Employment Act ("ADEA"), 29 USCA \$621 et. seq.

- 31. The ADEA defines an "employer" as an industry with 20 or more employees for every working day in each of the 20 or more calendar weeks in the year in question or the preceding year. 29 USCA §630(b).
- 32. Defendants employed more than 20 employees during the relevant period.
- 33. The ADA defines an "employee" as an individual employed by any qualified employer. 29 USCA §630(f). Plaintiff was employed by defendants until March 27, 2020, at which time they wrongfully discharged him.
- 34. The ADEA is applicable to individuals at least 40 years of age. 29 USCA § 631. Plaintiff was 50 the time of his discharge.
- 35. The ADEA makes it unlawful for any employer "to fail or refuse to hire or to discharge any individual or otherwise discriminate against any individual with respect to his compensation, terms, conditions, or privileges of employment, because of such individual's age." 29 USCA § 623.
- 36. Plaintiff was discriminated against due to his age when he was terminated due to alleged poor sales and his involvement with another company on defendants' property.

- 37. In fact, plaintiff did not have poor performance reviews, nor was he reprimanded in the past for his work ethic or his failure to complete his assigned duties.
- 38. Plaintiff was permitted by the defendants' employee handbook to engage in employment with another company.

 Plaintiff is aware of other employees who work at second jobs. See a true and correct copy of defendants' employee handbook section regarding second jobs attached as Exhibit C.
- 39. Plaintiff did not use defendants' property to engage in employment with another company. See the true and correct attached e-mail correspondence from plaintiff's computer at defendants' company in which he agrees to merely provide his wife with information received attached as Exhibit D.
- 40. Defendants violated the ADEA when they discriminated against, harassed, and subjected plaintiff to a hostile work environment based upon his age by constantly bringing up the aging workforce within his department and subsequently terminating him for pretextual reasons.
- 41. Defendants acted willfully and with malice and reckless indifference.
- 42. As a result of the defendants' unlawful actions, plaintiff suffered damages in the form of past and future lost wages and benefits, and loss of earnings capacity.

WHEREFORE, Plaintiff, Michael Puhl requests judgment against the defendants in the form of back wages, full front pay, if applicable, actual damages, liquidated damages, costs of litigation, including reasonable attorney fees, witness fees and expenses, and interest on the judgment.

COUNT II: Discrimination and Wrongful Discharge in violation of the Pennsylvania Human Relations Act

- 43. The previous paragraphs are incorporated by reference.
- 44. This count arises under the Pennsylvania Human Relations Act (PHRA), 43 Pa. C.S. §§ 951 et seq.
- 45. Pennsylvania courts have held that, to the extent they are not inconsistent, the ADEA and PHRA are to be interpreted coextensively.
- 46. Venue is proper in this Court as all transactions and occurrences which gave rise to this action occurred in Westmoreland County.
- 47. Plaintiff has exhausted his administrative remedies under the PHRA. This claim is based on an administrative complaint filed with the PHRC and dual filed with the EEOC. More than a year has elapsed since his administrative complaint, and less than two years have elapsed since the PHRA terminated its investigations of plaintiff's claims.

- 48. The amount in controversy exceeds the sum of \$30,000 for purposes of compulsory arbitration.
- 49. Defendant is an employer within the meaning of the PHRA, 43 P.S. § 954(b), in that the defendant employs four or more individuals within the Commonwealth of Pennsylvania.
- 50. By reason of the conduct set forth in Count I, the defendant unlawfully discriminated against plaintiff because of his age with respect to the terms, conditions, and privileges of employment, and then unlawfully discharged him because of his age in violation the PHRA, 43 P.S. §§ 951 et seg.
- 51. As a result of the defendant's actions, plaintiff has suffered loss of wages, loss of pension benefits, loss of insurance benefits, loss of other fringe benefits, loss of the opportunity to continue the gainful employment in which he had been engaged, loss of future earnings and front pay, humiliation, embarrassment and loss of self-esteem, and adverse health effects.

WHEREFORE, Plaintiff respectfully requests this Honorable Court enter judgment in his favor and against the defendant and award plaintiff back pay, front pay, compensation for lost fringe benefits, and compensatory damages for humiliation, embarrassment and loss of self-esteem, plus attorney fees, costs and expenses in excess of \$30,000.

DEMAND FOR JURY TRIAL

Plaintiff Michael Puhl demands a trial by jury on all issues so triable.

Respectfully submitted,
TREMBA, KINNEY, GREINER & KERR, LLC

Date:

Ву: _

Lawrence D. Kerr, Esq. PA I.D. #58635 Chelsea N. Forbes, Esq. PA I.D. #327275 Attorneys for Plaintiff 302 West Otterman Street Greensburg, PA 15601 724-838-7600

CERTIFICATE OF COMPLIANCE

I certify that this filing complies with the provisions of the Public Access Policy of the Unified Judicial System of Pennsylvania: Case Records of the Appellate and Trial Courts that require filing confidential information and documents differently than non-confidential information and documents.

Submitted k	oy: Tremba_	Kinney,	Greiner	&	Kerr,	LLC
Signature:						
Name: Lawre	ence D. Kerr	, Esq.				<u></u>
Attorney No	58635					

VERIFICATION

I verify that the statements and averments made in the foregoing Pleading are true and correct. I understand that false statements herein are subject to the penalties of 18 Pa. C.S.A. Section 4904 relating to unsworn verification to authorities.

Date: 9-7-2021

MICHAEL PUHL



PENNSYLVANIA HUMAN RELATIONS COMMISSION EMPLOYMENT DISCRIMINATION QUESTIONNAIRE

1. YOUR CONTACT INFORMATION
Name Michael Puhl
Address 352 Dogwood Dr
Delmont Street PA 15626
City State Zip Code
Phone Number: (H) (Cell) $\frac{724/552-6338}{}$
Work: E-mail address: Puhlmd@ yahoo. Com
Name, address and phone number of a person, who does NOT live with you and will know how
Name Marge Puhl Phone Number 412/881-3439
Address 3119 Schiech St Och O2 15227 Street City State Zip Code Code State Code Code Code Code Code Code Code Cod
Address Street () City State Zip Code
2. AGAINST WHAT EMPLOYER DO YOU WANT TO FILE YOUR COMPLAINT?
VI Hackney Kidron
Employer Name VT Hackney Kidron (Please use your employer's name as indicated on your paycheck or W-2 form)
Address in PA 914 Jacgers Station Rd. Montgomery PA 17752 Street City State Zip Code
,
Phone Number 570/547-1681 E-mail address:
Pennsylvania county where you were harmed:
Number of individuals who work for the employer:
☐ Fewer than 4 ☐ 4 to 14 ☐ 15-20 ☐ 20+
Type of Business Manu Facturer
e yibe on comments of the contract of the cont
Is the employer a federal agency?
3. DESCRIBE HOW YOU WERE HARMED, AND WHEN, SO WE CAN DETERMINE IF WE CAN ASSIST YOU. Check all that apply.
Write the date(s) you were harmed beside the discriminatory event or action:
Discharge 3-27-2020 Lay-Off Failure to Recall
Forced Transfer Denied Transfer Demotion
Forced Leave Le EXHIBIT Unequal Wages
loyment Discrimination Questionnaire, Rev. 8-13

	Unequal Benefits	_ 🗌 Failure to Hire	Failure to Promote
	Discipline (Suspension, War	ning, etc.)	Harassment*
			*Complete question #7 if you were harassed
	Forced to Quit		Religion
No	t accommodated because of	your: L Disability.	LJ Religion
O'I	THER, please be specific:		
4.	DO YOU FEEL YOU WERE BECAUSE OF ANY OF THE		ently (discriminated against) CS Below?
an rel dis rac rac	d harmed because of your ra lated disability or the use of sability. For example, if you ce, please indicate race as th ce and sex, please check bot	ace, color, religion, a a guide or support a feel you were treate he reason. If you fe h race and sex. On dentify your race, co	ly if you believe you were treated differently incestry, age, sex, national origin, non-job inimal for blindness, deafness or physical ed worse than someone else because of your el you were treated differently because of your ly check reasons which explain why you lor, religion, national origin or ancestry, etc. if ottors.
	Male ☐ Female ☐ Pre	gnant	
<u></u>	Age (40 or older only): Dat	te of Birth 12	-07-1968
			Color
	Religion	Па	ncestry
	National Origin (country in	which you were bor	n)
	Association with a person o	f a different race th	an your own:
Yo	our race	the other p	erson's race
	Use of a guide or support a	nimal	
	Refusal to perform, particip	ate in, or cooperate	in abortion or sterilization services
] I have a disability. (please d	complete #8)	he employer treats me as if I am disabled.
	brack I $ brack I$ had a disability in the pas	t. (please complete	e #8)
] I have a relationship or ass	oclation with some	one who has a disability. (please complete #8)
ИI V	nlawful discrimination, because	se you filed a comp	nplained about what you believed to be plaint about unlawful discrimination, or because liscrimination, please complete the following
D	ate you filed a complaint with	n the PA Human Re	ations Commission QUQUO

If you filed a complaint with another agency, list the agency's name and date of filing:
Date you complained about discrimination to a manager
Date you assisted someone in complaining about discrimination
5. WHEN WERE YOU HIRED OR WHEN DID YOU APPLY FOR A JOB WITH THE EMPLOYER?
Position for which you were hired: Regional (Salu Myr) What was your position at the time you were harmed? If you were seeking to be hired by an employer: When did you apply? When did you learn you were not hired? STATE THE REASONS THE EMPLOYER GAVE YOU FOR ACTIONS THAT HARMED YOU. Pary Sales, Werking for another, Limbany, Using Company property for another company Who told you about the employer's reasoning for the action? Include his or her job title.
When were you told about the action taken against you? (Date or Dates)
If you were given no reason, please check here.
Regarding how you were harmed, please identify a person or persons who were treated better than you. For example, as a male employee you were disciplined for a work violation, but a female employee who committed the same work violation was not disciplined.
Name of employee - First and Last (if known)
How is this person different from you? For example, what is his or her race, age, religion, etc.?
Please explain exactly how this person was treated better or differently than you. Include date
If you cannot identify someone who was treated better or differently than you, you need to describe an incident, statement, etc. which can be investigated, and which directly relates to why you were treated differently than someone else.

7. If you checked one of the four disability categories in #4, answer the following questions.
What is your disability?
How long have you had this disability and when did it start?
Do you still have this disability? 🗌 yes 🔲 no
If yes, how much longer do you expect to have the disability?
What major life activities do you have great difficulty performing because of your disability (Check all that apply.)
\square Seeing \square Hearing \square Bending \square Walking \square Lifting \square Stooping \square Turning
Climbing Running Talking Standing for long periods
☐ Sitting for long periods ☐ Caring for yourself ☐ Thinking ☐ Concentrating
parana
Relating to Others
Other Major Life Activities (Be specific)
If you have had a disability in the past, when did it start, and what date did it
end?
If your employer treats you as if you are disabled: What disability do they think or believe
you have?
Who are the people that are treating you as disabled (names and positions or titles)?
Why do you think that these people think or believe you have a disability?
How did your employer learn about your disability?
On what date did they learn about your disability?
Which specific manager/official/agent) learned about your disability? (include title or position)
If you are related to someone who has a disability, what is your relationship to this person?
What is this person's disability?
How and on what date did the employer learn about this person's disability?

id you ask for an accommodation or assistance in order to do your job? Lyes Lyo
YES,
(1) To whom did you make your request?
(2) What date was the request made?
(3) Explain what the accommodation or assistance was that you requested, and why.
vid the employer provide your requested accommodation or assistance? yes no
If so, on what date?
oid the employer provide some other accommodation or assistance instead? Uyes Uno fyes, please explain.
Did the employer deny your request for an accommodation or assistance? yes no so, who denied your request?
What date was the request denied?
What reason was given to you for the denial?
3. If you checked that you were harassed under #3, answer the following Questions as completely as possible.
Name the person(s) who harassed you: The Person (and Common Commo
Name the person(s) who harassed you: His or her position or job title VI J (Salt S
11.111-19 - 11.11-20
When were you harassed? Starting date 11-14-19 Ending date 3-27-20
Is the harassment still continuing? yes no
How often did the harassment occur? As well as possible, please indicate date, month and
year of each incident and how often the harassing actions occurred.
One time only Once a day
Several times daily
multiple times/week

Emultiple times/month $11/14/19$ $13/19/19$ $13/19/19$ $3/10/19$ $3/10/19$
Please provide two or three examples of the harassment you experienced.
Please sie attaches for detail
Did you consider any of the above acts of harassment to be especially severe and/or offensive? Yes No If so, please explain why.
Did the harassment have a negative or harmful effect on your work environment, health or personal life? If so, please explain:
Did you complain to anyone about the harassment?
To whom did you complain?
Name Position or job title
What date did you complain?
Did the harassment stop after you complained about it? Yes No
If it ended, on what date did it stop?
After you complained, were any other actions taken against you? (for example – discipline, discharge, etc.) \square Yes \square No
What were the actions?
On what dates did they occur?
Who took the action against you?
Did this person know that you complained about the harassment? Yes No Please identify someone who is different than you and who was treated better:
Name Position or job title
Reason they were treated better than you as discussed in #4 above:
How were they treated better regarding the harassment?

9 .	(COURT A	CTION IN	OLVED IN ANY C ITIATED BY YOU E DATE FILED, T	i or anyone el	SE.) IF SO,	PLEASE SPECIFY
	Yes No	Court	City	County	State	Date filed
10.	IF YOU HA	VE FILED AGENCY, I	THIS COMPLAII	nt with any o the followin	THER LOCA VG:	L, STATE OR
Nar			vhich you filed			
Dat	e of filing	a ana kaominina dia dia mandri dia dia dia dia dia dia dia dia dia di	Inqui	ry or Complaint n	umber	
bes ma aut	HAVE YOU NEED AN YOU I hereby	JR ATTOR ATTORNE DU MUST S Verify that Wiedge infi	NEY SEND US A PARTY TO FILE A CONSIGN AND DATE of the statements constituted and believes and believes.	LETTER THAT COMPLAINT.) THIS FORM BEFORM BE	ORE RETUR	IS MATTER, PLEASE HIS. (YOU DO NOT MING IT. and correct to the tements herein are worn falsification to
0a	· Proces	4-17-2	020			
IF Ur Al	YOU HAVE	YOUR CO	FORMATION YO MPLAINT, PLEA DESCRIBE WHA	SE PROVIDE IT	BELOW. FE	VOW TO HELP US EL FREE TO ATTACH COMPLETELY AS
	Olean	0 500	attached			
	MILLER		00 114 (3) [60]	and the second s		
*****	والمهادية والمدارة والمستسبقة والمستسبقة والمستقدمة والمستقد والمستقد والمستقدمة والمستقدم والمستود والمستقدم والمستقدم والمستقدم والمستقدم والمستقدم والمستقدم و	aggagaratus - azoni v 20 v ladinterer 2006. ji ti gʻeggaga sa tibazov yist	entrelation con language in the function as a second control of the Property of the Control of t			
		A COMMISSION OF THE PROPERTY O				
and the same	والمرافقة	ر پوښې د و وښې په و د وښې د و د د د د د د د د د د د د د د د د د	ndynhaethau aid in de nàise an tao an t-aire ann an t-aire an t-aire an t-aire dh'ideann amh amh			
		ryaga, anna an anna anna anna anna anna an				

Case 2:21-cv-01401-NR Document 1-1 Filed 10/18/21 Page 25 of 43

A

30

COMPANY RULES

Company Ethics

We believe that honesty and truthfulness are each employee's personal responsibility.

We are committed to a code of ethics that ensures the highest level of integrity to our customers, suppliers, fellow employees and the public. VT Hackney expects all employees to obey plant rules and be honest and fair in their dealings with the company and their fellow employees.

This commitment to honesty and truthfulness is the most serious responsibility we as employees undertake and each of us must understand that we are responsible for our own acts and omissions. This expectation is not an occasional requirement, but a continuing commitment.

Smoking/Use of Tobacco

For the health and safety of all employees, we have adopted a smoke/tobacco free environment in all of our buildings. No smoking or use of tobacco products is permitted in the office areas or the plant. Tobacco use is only allowed in designated areas on non-work time. Tobacco use in Company vehicles is prohibited. Locations may be subject to additional regulations due to State Law.

Second jobs

VT Hackney does not prohibit employees from working second jobs. We do, however, prohibit employees from taking a second job with any competitor or any supplier, manufacturer or vendor that may be considered a conflict of interest. Additionally, employees must consider employment with our Company as their primary job. Second jobs cannot interfere with the performance level of their position with VT Hackney.

Work outside of VT Hackney may not be performed on VT Hackney premises or using our facilities and equipment. This also applies to the use of telephones for calls relating to outside employment.

If you have any question about whether a second job is a conflict of interest, please talk with Human Resources.



PROGRESSIVE DISCIPLINE AND CORRECTIVE ACTION POLICY

The purpose of corrective discipline is to correct unacceptable levels of behavior and performance. The Company will choose to exercise its discretion to utilize forms of corrective action that are appropriate for the offense. Examples include verbal warning, written warning, final written warning, suspension without pay and termination.

The Company can terminate the employment relationship with any employee without following any particular series of steps when it determines, because of the severity of the offense, that such action should occur.

Verbai Warning. When your job performance falls below established standards or you are responsible for a minor violation, your supervisor will discuss the problem with you and tell you what you need to do to correct it.

Written Warning. You will be given a written administrative warning if the conditions that resulted in verbal counseling continue or there is a serious first violation. Your supervisor will discuss the problem with you and tell you what is necessary to correct it. It is your responsibility, as an employee, to take the action necessary to correct the situation.

Final Written Warning and/or Suspension Without Pay. You will be given a final written warning or a suspension without pay if the conditions that resulted in the previous disciplinary actions continue or there is a very serious first violation. Your supervisor will discuss the problem with you and tell you what you need to do to correct it. You will also be informed that another incident will result in termination. The final written warning or suspension without pay is the last step in the corrective action process prior to termination.

Suspension without pay will be for a specified period of time and requires the approval of the plant General Manager and the plant Human Resources Representative.

Termination. A recommendation for termination may be issued after you have received counseling, a written warning, suspension or it may be the first and only step in the disciplinary procedure if the offense warrants it. All recommendations for termination require the same approvals as a suspension without pay, including the approval of the plant General Manager.



RE: Unite Wake Forest	C
From: Mitchell W. Lance (mlance@hackneyusa.com) To: wilsonfootball2@yahoo.com Date: Friday, April 17, 2020, 03:48 PM EDT	
Michael.	
Thanks for reaching out to us. We are still a viable group. Unfortunately our meetings have been put on hold due to the COVID-19 virus. Please give me a call sometime I would love to speak we you. If you would like I will put you on the email list for meeting updates. We have a Facebook that is a private group (Unite Wake Forest)	MILLI
Regards,	
Mitch	
919-671-5506	
From: Michael Wilson [mailto:wilsonfootball2@yahoo.com] Sent: Friday, April 17, 2020 2:26 PM To: Mitchell W. Lance Subject: Unite Wake Forest	
While looking for some help with my disabled daughter I ran across your name on Linkedin. Is the Unite W Forest group still viable? I can not find information on Facebook or any other site about it. If it is, how car her and myself involved? As a previous D1 football player I know a lot of people who could speak to the grand can fundraise. Please let me know what I can do.	1, 2,0
Thank you, Michael Wilson	

WARNING! THIS EMAIL ORIGINATES FROM OUTSIDE VT HACKNEY

This message is intended only for the use of the addressee and may contain information that is privileged and confidential. If you are not the intended recipient or have received this communication in error, you are hereby notified that any unauthorized use or disclosure is strictly prohibited. Please notify the sender immediately and

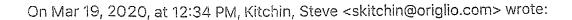
Re: Information

Michael D. Puhl <MPuhl@vthackney.com>

Thu 3/19/2020 1:08 PM

To: Kitchin, Steve <skitchin@origlio.com>

Thank you I will send to my wife.



Michael

In these crazy times it is important to keep our employees safe. Here are some numbers to get us going

The 3 locations are as followed:

Reading

Philadelphia x2 (The 2 location are within a half mile)

- 1. Reading total sq. ft. 70,000
- a. 10,000 office
- b. 60,000 warehouse
- 2. Philadelphia 3000 Meeting House total sq. ft. 270,000
- a) 70,000 office
- b) 200,000 warehouse
- 3. Philadelphia 2727 Southampton Road total sq. ft. 50,000
- a. 5,000 office
- b. 45,000 warehouse

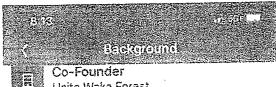
Truck power units all 3 locations 150 units

Stay safe

Steve

WARNING! THIS EMAIL ORIGINATES FROM OUTSIDE VT HACKNEY





Unite Wake Forest Oct 2018 - Present - 1 yr 6 mos

We are a group of people that are connected to children with disabilities transitioning to adulthood. We come together every other Friday to guide and inspire each other in the following areas that will build a future for the leved ones in our life.

- Transportation
- Employment
- Housing

We have guest speakers at our meetings that we feel can guide us to the ultimate goal of helping adults with disabilities live their lives where and how they want to.

Members share their previous achievements to include the "how" that guides and inspires other members to better living for their loved ones.



General Manager Board Of Directors VT Mexico Jan 2020 - Present - 3 mos

在ECU

Marketing and Supply Chain Management Advisory Board

Mitchell Came Cinkeding Mitchell is the MP of Sales

and the second s

8:30

.a SGE

មិ បទatoday.com



Subscribe Sign in

Larry Kimble, Master National director, said the dogs had to pass at least four master hunter tests within about the past year to qualify.

"By the time they're here, we're looking at what would be considered the ultimate finished hunting retriever," said Kimble, of Independence. Kimble is also a member of the Kansas-based Sunflower Retriever Club, which has been planning the event for about two years.

Kimble estimated half the dogs or fewer will pass the event.

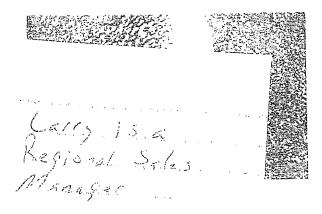
6.3



201

E Share your thoughts

Tabella Seen



Page 32 of 43 Lists List Builder Employers by Major Employ Veterans Locations Industries Blogs Home My Favorites Tarhbei Motor Co Action * Similar Companies Nearby (Industry participants & competitors) Dist. (mil) Empl. Name Contact Information **Business Description** Cd's Automotive Inc. 2 27.2 Tarhbel Motor Co is located in Washington, North Carolina. This organization primarily operates in the Aircraft Dealers business / industry within the Automotive Dealers and Gasoline Service Tarbbel Motor Co 4961 Slatestone Rd Washington, NC 27889 Stations sector. This organization has been operating for approximately 11 years. Tarhbel Motor Co is estimated to Statistics for Zipcode 27889 Holton Willard Contact: \$ 122,700 Average House Value Title: President generate \$50,000 in annual revenues, and employs Average Household Income \$ 40,167 Phone: (252) 623-9516 approximately 2 people at this single location. 11,215 Number of Households Website: 2.41 Persons per Household Tarkbel Motor Co is the only company located at 4961 Slatostone Rd, Washington, NC 27889 Automotive Dealers and Gasoline Service Stations Sector. Category: Industry: Automotive Dealers, nec Number of Businesses 1,589 Aircraft Dealers Number of Employees 9,744 SIC Code: 5599 Map Lond Area (square miles) 196.293 Water Area (square miles) 12.763 35"34'33.2"N 76"56'15.2"W View larger map Name: Tarhbel Motor Co Location Type: Single Ravenue: \$ 50,000 Yoar Founded: 2009 Employees Here: 2 Engaged In: Facility Size: N/A Manufacturing importing importing * Revenue & Employees are estimates Slatestone 2d Joyce's Hairstyling 🖏 Demographics for Zipcode 27889 Slatestone Rd Percentage Population 64.1% White Churc 9.2% Hispanio 0.5 % Asian 0.8 % Native American 0.1 % Hawaiian 6.4% Other Gongle Report a map error Map data @2020 Contact Us Terms of Use Privacy Policy Remove Company Very larger men Directions bout Us **Partnerships** ii. Copyright & 2020 Buzzfile Media LLC. All Rights Rescribed Age 27, 868dway, Ste 1420, New York, NY 100080.4 Holton (3 a. Regional Sales Manage Male 38.5 Questions & Answers How long has Terhbel Motor Co been it Tarhbel Motor Co has been in business Á Where is Tarhbel Motor Co located? ounty Tarhbel Motor Co is located at 4961 SI and the Washington, NC Metropolitan Area Is there a key contact at Tarhbel Motor Holton Willard is the President at Tar How many people work at Tarhbel Motor Co? 0 Tarhbel Motor Co has approximately 2 employees at this location. () What are the annual sales for Tarhbel Motor Co?

Rick Mott Realtor- Premier Property Group

MARCH 17, 2016MARCH 18, 2016 / RICK MOTT / LEAVE A COMMENT



I have lived in Independence Kansas all my life and have lots of connections. I have been a real estate agent for 10 years. Call me for all your real estate needs in SE Kansas. I can list your home or business. Trying to find the perfect family home. I will work with you to find the home you are looking for. Give me a call at 620-331-9729

Rick is a Regional Sales.
Manager.

and the second s

	CY2019	CY 2019	CY2019	CY 2019	CY 2019		CY 2020	CY 2020	CY 2020	CY 2020	CY 2020	
	Beverage	Special Apps	Shelving Kits	Shelving Accessories	Coolers	Total	Boverago	Special Apps	Shelving Kits	Shelving Accessories	Coolets	Total
Jonuary Rebruary March April May Jone Joly August September	\$2,020 \$4,133 \$4,053	\$204 \$2,308 \$735	\$77 \$713 \$270	\$50 \$109 \$51	50 50 50	\$2,351 \$7,263 \$5,109	59,199 \$7,060 \$5,091	\$590 \$0 \$1,920	\$0 \$307 \$596	\$10 \$13 \$0	\$298 \$0 \$0	\$4,096 \$7,380 \$7,009 \$0 \$0 \$0 \$0 \$0 \$0
October November										,		\$0 \$0 \$0
December	\$10.205	53,247	\$1,060	5210	SO	514,723	\$15,350	\$1,909	\$905	\$22	\$298	\$18,485

Case 2:21	-cv-01401-NR Document 1-1	Filed 10/18/21 Page 35 of 43
	74.000 74.0000 74.000 74.000 74.000 74.000 74.000 74.000 74.000 74.000 74.0000 74.000 74.000 74.000 74.000 74.000 74.000 74.000 74.000 74.0000 74.000 74.000 74.000 74.000 74.000 74.000 74.000 74.000 74.0000 74.000 74.000 74.000 74.000 74.000 74.000 74.000 74.000 74.0000 74.000 74.00000 74.0000 74.0000 74.0000 74.0000 74.0000 74.0000 74.0000 74.00000 74.00000 74.00000 74.00000 74.00000 74.00000 74.00000 74.00000 74.00000 74.00000 74.00000 74.0000000 74.0000000000	
	1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1	100 000 100 000 000 000 000 000 000 000
A STATE OF THE STA	3,607 3,607	20.2 Wareh 20.2 20.0 20.0 2 20.0 20.0 2 20.0
	P (7.1, 12.0) 77.1, 42.0 83.1, 43.9 2.37, 40.3 5.35, 50	Para Marajas 471,420 831,359 237,403 227,403 226,313 Hiddi (c) 3 ale
	N O Manual Manua	74c6 34les 3,198 653 8,055,216 1,278,351 2,265,390
	N 14.7% 10.3% 18.6% 23.2% 4.9%	Margin % 14.7% 10.3% 38.6% 23.2%
	M 81,592 81,592 41,089 96,058 96,058 128,178	Nameh
	1, M. N.	

Calument To the Calument The Ca	2:21-cy-01401-NR Do	Ocument 1-1 Filed 10/18/21	Page 36	of 43
		WV/A. 175 5500		The second secon
Manitor of Constitution of the Constitution of		175,000 and	Sales Vokt, Level 👵 🤥	
VENY SANATAS CLISS NETTO CALL K. R. R. R. R. R. S.		T. S. OOG FINAL STATE OF THE ST	II Kill Hackney Siles	
WELDWIN COMMUSE DIM BOHEN THE THE SEE TO THE WORLD SEE TO THE WORLD SEE TO THE SEE TO THE SEE TO THE SEE TO THE SEE THE SEE NATION		100,000 The WINTAL TO 150,000 The WINT		
(A) The second of the secon		Miguel Spiteri	afinitions-instructions of the property of the	
		30 Cuincy Sprull 30 Cuincy Sprull 3		

Our company handbooks states "VT Hackney does not prohibit employees from working second jobs" (Attachment A). I have attachments (Attachment #1- #4) from my boss, Mitchell Lance VP of Sales and co-workers Larry Kimble, Holton Woodward and Rick Mott that prove they all play (or played) parts in other companies while being employed with VT Hackney. An explanation of my dismissal for this reason was because I used company equipment when an email from one of VT Hackney's top customers inquired about my wife's business on my VT Hackney's email. I never forwarded the email to my wife's business, I just replied to VT Hackney's customer that I will send the information to my wife (Attachment C). Attached also is an email from a non-Hackney customer to Mitchell Lance that Mr. Lance replied to using VT Hackney company equipment regarding a non VT Hackney organization that Mr. Lance is the co-founder (Attachment D). He replied to that email in depth regarding his organization.

Our company handbook outlines a "progressive discipline policy" (Attachment B). I was never given any discipline (written or verbal) for my job performance. I have attached my sales reports comparing 2019 to 2020. As you can see, my sales have increased in January 2020 compared to January 2019 (Attachment 5). As you can see my margins were the highest in the company (Attachment 6). In percent margin I was the highest in the company. Attachment 7 is a total revenue spreadsheet that shows I was on track to hit 63% to my 2020 target.

The first time I met Mr. Lance was on November 14, 2019 in Homestead, PA at his hotel. When we went to lunch at Primanti Brothers, he asked me how old I was, about my family and stated that I look surprisingly good for my age. He was surprised how old the sales work force is at Hackney and that it is a concern.

On December 5, 2019 in Kansas during a sales meeting he stated with the age of the work force being so old, I don't understand why Richard didn't hire someone younger than you.

On the morning of December 12, 2019, I met Mr. Lance for breakfast at my hotel in North Carolina. Mr. Lance spoke of the aging work force of our sales team and it was a concern for him.

During my one on one call on February 10, 2020 with Mr. Lance, he mentioned he needed someone to track customer supply parts. He had hoped to hire someone young due to the aging workforce at Hackney.

On March 6, 2020 on my way home from the work truck show, I spoke to Mr. Lance regarding an open sales manager position. I offered an idea of me doing both, the sales manager and still selling in my territory. Mr. Lance said he would entertain the offer and needed to think about it. He wasn't sure if it would work out because he believes he needs someone full time in that position. He also thought it would be a good idea to bring someone on board with youthful eyes to look at things and energize the team.

EEOC Form 161 (11/2020)

U.S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION

		DISMISSAL AND NOT	ICE OF	- Rights	
352	nael Puhl Dogwood Drive nont, PA 15626	PIOINIOCE AIRD 1401		Philadelphia Distric 801 Market Street Suite 1000 Philadelphia, PA 19	*
		on(s) aggrieved whose identity is (29 CFR §1601.7(a))			
EEOC Char		EEOC Representative			Telephone No.
		Damon A. Johnson			100m #00 0700
17F-2020		State, Local and Tribal Pro			(267) 589-9722
THE EEC		ON THIS CHARGE FOR THE			
	The facts alleged in the ch	arge fail to state a claim under a	ny of the s	statutes enforced by the	EEOC.
	Your allegations did not in	volve a disability as defined by th	ne Americ	ans With Disabilities Act.	
	The Respondent employs	less than the required number of	f employe	es or is not otherwise co	vered by the statutes.
	Your charge was not tin discrimination to file your	nely filed with EEOC; in other charge	words, y	ou waited too long aft	er the date(s) of the alleged
	determination about wheth	lowing determination: The EEO her further investigation would exermination does not certify that amerits of any other issues that r	stablish vi the respo	olations of the statute. Indent is in compliance	with the statutes. The EEOC
X		ne findings of the state or local fa			
	Other (briefly state)				
		- NOTICE OF SUI			
Discrimir You may lawsuit m	nation in Employment Ac file a lawsuit against the re ust be filed <u>WITHIN</u> 90 D.	bilities Act, the Genetic Info t: This will be the only notice espondent(s) under federal land AYS of your receipt of this ed on a claim under state law	of dismi w based notice;	ssal and of your right on this charge in fede or your right to sue ba	to sue that we will send you. eral or state court. Your
alleged El	y Act (EPA): EPA suits m PA underpayment. This m ou file suit may not be col	ust be filed in federal or state eans that backpay due for ar lectible.	court with	nin 2 years (3 years fo ions that occurred <u>m</u>	r willful violations) of the nore than 2 years (3 years)
		On behalf o	of the Con	nmission	,
		Dana RU	litta	-	06/14/2021
Enclosures	s(s)	Dana R. I Deputy Di			(Date Issued)
cc:	For Respondent:				
į	Keith Fox ST Engineering Hackney, Inc. 400 Hackney Avenue				

Enclosure with EEOC Form 161 (11/2020)

INFORMATION RELATED TO FILING SUIT UNDER THE LAWS ENFORCED BY THE EEOC

(This information relates to filing suit in Federal or State court <u>under Federal law.</u>

If you also plan to sue claiming violations of State law, please be aware that time limits and other provisions of State law may be shorter or more limited than those described below.)

PRIVATE SUIT RIGHTS

Title VII of the Civil Rights Act, the Americans with Disabilities Act (ADA), the Genetic Information Nondiscrimination Act (GINA), or the Age Discrimination in Employment Act (ADEA):

in order to pursue this matter further, you must file a lawsuit against the respondent(s) named in the charge within 90 days of the date you receive this Notice. Therefore, you should keep a record of this date. Once this 90-day period is over, your right to sue based on the charge referred to in this Notice will be lost. If you intend to consult an attorney, you should do so promptly. Give your attorney a copy of this Notice, and its envelope or record of receipt, and tell him or her the date you received it. Furthermore, in order to avoid any question that you did not act in a timely manner, it is prudent that your suit be filed within 90 days of the date this Notice was issued to you (as indicated where the Notice is signed) or the date of the postmark or record of receipt, if later.

Your lawsuit may be filed in U.S. District Court or a State court of competent jurisdiction. (Usually, the appropriate State court is the general civil trial court.) Whether you file in Federal or State court is a matter for you to decide after talking to your attorney. Filing this Notice is not enough. You must file a "complaint" that contains a short statement of the facts of your case which shows that you are entitled to relief. Your suit may include any matter alleged in the charge or, to the extent permitted by court decisions, matters like or related to the matters alleged in the charge. Generally, suits are brought in the State where the alleged unlawful practice occurred, but in some cases can be brought where relevant employment records are kept, where the employment would have been, or where the respondent has its main office. If you have simple questions, you usually can get answers from the office of the clerk of the court where you are bringing suit, but do not expect that office to write your complaint or make legal strategy decisions for you.

PRIVATE SUIT RIGHTS -- Equal Pay Act (EPA):

EPA suits must be filed in court within 2 years (3 years for willful violations) of the alleged EPA underpayment: back pay due for violations that occurred more than 2 years (3 years) before you file suit may not be collectible. For example, if you were underpaid under the EPA for work performed from 7/1/08 to 12/1/08, you should file suit before 7/1/10 – not 12/1/10 – in order to recover unpaid wages due for July 2008. This time limit for filing an EPA suit is separate from the 90-day filing period under Title VII, the ADA, GINA or the ADEA referred to above. Therefore, if you also plan to sue under Title VII, the ADA, GINA or the ADEA, in addition to suing on the EPA claim, suit must be filed within 90 days of this Notice and within the 2- or 3-year EPA back pay recovery period.

ATTORNEY REPRESENTATION -- Title VII, the ADA or GINA:

If you cannot afford or have been unable to obtain a lawyer to represent you, the U.S. District Court having jurisdiction in your case may, in limited circumstances, assist you in obtaining a lawyer. Requests for such assistance must be made to the U.S. District Court in the form and manner it requires (you should be prepared to explain in detail your efforts to retain an attorney). Requests should be made well before the end of the 90-day period mentioned above, because such requests do <u>not</u> relieve you of the requirement to bring suit within 90 days.

ATTORNEY REFERRAL AND EEOC ASSISTANCE -- All Statutes:

You may contact the EEOC representative shown on your Notice if you need help in finding a lawyer or if you have any questions about your legal rights, including advice on which U.S. District Court can hear your case. If you need to inspect or obtain a copy of information in EEOC's file on the charge, please request it promptly in writing and provide your charge number (as shown on your Notice). While EEOC destroys charge files after a certain time, all charge files are kept for at least 6 months after our last action on the case. Therefore, if you file suit and want to review the charge file, please make your review request within 6 months of this Notice. (Before filing suit, any request should be made within the next 90 days.)

IF YOU FILE SUIT, PLEASE SEND A COPY OF YOUR COURT COMPLAINT TO THIS OFFICE.

COMPANY RULES

Company Ethics

We believe that honesty and truthfulness are each employee's personal responsibility.

We are committed to a code of ethics that ensures the highest level of integrity to our customers, suppliers, fellow employees and the public. VT Hackney expects all employees to obey plant rules and be honest and fair in their dealings with the company and their fellow employees.

This commitment to honesty and truthfulness is the most serious responsibility we as employees undertake and each of us must understand that we are responsible for our own acts and omissions. This expectation is not an occasional requirement, but a continuing commitment.

Smoking/Use of Tobacco

For the health and safety of all employees, we have adopted a smoke/tobacco free environment in all of our buildings. No smoking or use of tobacco products is permitted in the office areas or the plant. Tobacco use is only allowed in designated areas on non-work time. Tobacco use in Company vehicles is prohibited. Locations may be subject to additional regulations due to State Law.

Second jobs

VT Hackney does not prohibit employees from working second jobs. We do, however, prohibit employees from taking a second job with any competitor or any supplier, manufacturer or vendor that may be considered a conflict of interest. Additionally, employees must consider employment with our Company as their primary job. Second jobs cannot interfere with the performance level of their position with VT Hackney.

Work outside of VT Hackney may not be performed on VT Hackney premises or using our facilities and equipment. This also applies to the use of telephones for calls relating to outside employment.

If you have any question about whether a second job is a conflict of interest, please talk with Human Resources.



PROGRESSIVE DISCIPLINE AND CORRECTIVE ACTION POLICY

The purpose of corrective discipline is to correct unacceptable levels of behavior and performance. The Company will choose to exercise its discretion to utilize forms of corrective action that are appropriate for the offense. Examples include verbal warning, written warning, final written warning, suspension without pay and termination.

The Company can terminate the employment relationship with any employee without following any particular series of steps when it determines, because of the severity of the offense, that such action should occur.

Verbai Warning. When your job performance falls below established standards or you are responsible for a minor violation, your supervisor will discuss the problem with you and tell you what you need to do to correct it.

Written Warning. You will be given a written administrative warning if the conditions that resulted in verbal counseling continue or there is a serious first violation. Your supervisor will discuss the problem with you and tell you what is necessary to correct it. It is your responsibility, as an employee, to take the action necessary to correct the situation.

Final Written Warning and/or Suspension Without Pay. You will be given a final written warning or a suspension without pay if the conditions that resulted in the previous disciplinary actions continue or there is a very serious first violation. Your supervisor will discuss the problem with you and tell you what you need to do to correct it. You will also be informed that another incident will result in termination. The final written warning or suspension without pay is the last step in the corrective action process prior to termination.

Suspension without pay will be for a specified period of time and requires the approval of the plant General Manager and the plant Human Resources Representative.

Termination. A recommendation for termination may be issued after you have received counseling, a written warning, suspension or it may be the first and only step in the disciplinary procedure if the offense warrants it. All recommendations for termination require the same approvals as a suspension without pay, including the approval of the plant General Manager.



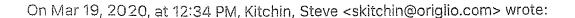
Re: Information

Michael D. Puhl <MPuhl@vthackney.com>

Thu 3/19/2020 1:08 PM

To: Kitchin, Steve <skitchin@origlio.com>

Thank you I will send to my wife.



Michael

In these crazy times it is important to keep our employees safe. Here are some numbers to get us going

The 3 locations are as followed:

Reading

Philadelphia x2 (The 2 location are within a half mile)

- 1. Reading total sq. ft. 70,000
- a. 10,000 office
- b. 60,000 warehouse
- 2. Philadelphia 3000 Meeting House total sq. ft. 270,000
- a) 70,000 office
- b) 200,000 warehouse
- 3. Philadelphia 2727 Southampton Road total sq. ft. 50,000
- a. 5,000 office
- b. 45,000 warehouse

Truck power units all 3 locations 150 units

Stay safe

Steve

WARNING! THIS EMAIL ORIGINATES FROM OUTSIDE VT HACKNEY

